

Wastewater Management Commission (WWMC)

Meeting minutes March 17, 2008

(Approved by WWMC on March 31, 2008)

Meeting time: 4:30 p.m.

Location: Tiverton Community Center

Members present: John Christo, Don Wilbur, Ray Joubert, Leroy Kendricks, & Colleen Stanton.

Also in attendance: John Lincourt, (WWS) Wastewater Superintendent

Steve Berlucchi: Public Works Director

Chris Nearpass: Tiverton Resident

1. The minutes of the 03 March 2008 meeting as recorded by the Secretary of the Commission were unanimously approved as amended on a motion by Raymond Joubert, seconded by Colleen Stanton.

2. Review of assignments: A list of assigned topics for each WWMC member and proposed General administration duties for Steve Berlucchi were reviewed and discussed. Topics included On-site matters, Sewer projects (current), Financial & secretarial, Long range planning, Documentation & procedures and Public education. Each topic will be headed by a WWMC member and supported by other members as necessary.

3. Discussion of existing sewers in Tiverton: - John Lincourt presented an overview of Tiverton's sewer areas. John also distributed a map of these areas and a table of the existing sewer lines.

4. Discussion of the 2009 Project Priority List submission: - A project priority list is due for submittal to the Department of Environmental Management. John Lincourt presented his list to the WWMC and other projects were discussed. The WWMC chose four projects. A motion was made to submit a FY 2009 priority list comprised of: Refurbishment of the Ponta Pump Station, Robert Gray area sewers, Community Septic System Loan Program (CSSLP) and Community Sewer Tie-in Loan Program. Motion was made by Ray Joubert, 2nd by Don Wilbur was unanimously approved. John Lincourt was directed to prepare this priority list.

5. Items for a Workshop with the Town Council – Item tabled for next meeting.

6. Wastewater Superintendent's Bi Weekly report

a. On-Site Wastewater Report –

(1). Responses have been received from the 100 letters that were sent to the Stafford Pond residents pertaining to inspections of their septic systems.

(2) One loan request was approved. However, one other loan request could not be consider due to unavailability of funds. Additional funds are needed. A motion was made by Ray Joubert, second by Don Wilbur to have the WWMC request the Tiverton Town Administrator to prepare the required application documents and request \$300,000.00 in financing from the R.I. Clean Water Finance Agency in connection with the Community Septic System Loan Program. Motion was unanimously approved.

b. February Expenditure Report-Rpt was distributed to be reviewed/discussed at the next mtg.

7. Mtg Date change – All WWMC members agreed to change the date of the next meeting. J. Christo will submit a memo to the town clerk requesting the meeting date change. Future meeting dates remain the same.

8. A motion to adjourn was made at 7:16 p.m. by Ray Joubert, second by Don Wilbur. Passed unanimously. The next schd mtg date to be determined. Start time 5PM at Tiverton Community Center.

Submitted by: John S. Christo, Secretary